Mobility Scooter Application Form

We recognise the benefits of mobility scooter use, enabling people with mobility problems to remain independent. To help us ensure that your mobility scooter does not pose a danger to you and your neighbours, please complete this short form to apply for permission to keep a mobility scooter in a Network Homes block.

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| --- | --- |
| Name |  |
| Full address |  |
| Contact number |  |
| Email address |  |
| Mobility scooter brand and name |  |
| Dimensions |  |
| Mobility scooters cannot be stored in general communal areas as present a fire and evacuation risk and will be removed.  If your block doesn’t have a designated mobility scooter storage or charging room, what are your plans for storage and charging? |  |
| Do you / will you own or lease your mobility scooter? (If leased please name the provider) |  |
| How old is your mobility scooter? |  |
| Do you have insurance for your mobility scooter?  Please attach a copy of your insurance certificate, or quote if you have not yet purchased your mobility scooter. You will be required to provide a copy of your insurance certificate, if you fail to do this permission will be withdrawn. It is a condition of our permission that you have at least third-party insurance. |  |
| Are you able to leave your home without a mobility scooter? |  |

Signed by applicant:

Date:

Please return completed form and attachments to your Scheme Manager or email [customerservices@networkhomes.org.uk](mailto:customerservices@networkhomes.org.uk) and a member of our Asset Management team will be in touch.

**How we will use your information**

The purpose of collecting your personal details on this form is to allow the Housing department to have accurate records. Once the form has been completed the Housing office will store the details securely and confidentially within the Housing/Tenancy file. Access to the information you provide will be on a strictly need to know basis and the information will be retained for six years before being securely disposed of/deleted from our systems. The information will not usually be shared with any other department or external parties (unless the law allows in certain situations such as Court Hearings).