**Construction Site Supervisor Apprenticeship**

**Job Description:**

* The opportunity is for a level 4 apprenticeship. The successful candidate will be employed directly by JBT Training Ltd but will be placed with the **ARJ Construction** team at their **Burnt Oak Broadway** site
* Set a personal example to lead in accordance with the core values of the company of Safety, Quality, Integrity, Service and Value
* Comply with the Company policies, standards, systems, and procedures.
* Encourage and support the work of others to achieve objectives in most effective way
* To promote and maintain good and professional relations
* Promote a commitment to social, environmental, and economic sustainability
* Attend appropriate training identified by the HR dept, or your line manager, the HS&E training matrix, or other training required to fulfil your role

**Main Responsibilities and Accountabilities:**

* To always ensure safe working practice and compliance with all current legislation.
* To maintain good relationships with Architects, Quantity Surveyors and Clients, Sub-contractors, and other professional members of the team outside the company and within our own company. To maintain good relationships with site neighbours, residents, and the general public
* To maintain the reputation of the company for good quality of finish, positive action and achieving set objectives.
* To ensure the most effective use of the resources at our disposal, including labour, plant, sub-contractors and materials
* To progress construction works and ensure compliance with the timescale demanded by the building contract
* To ensure the lowest possible net cost of carrying out the work commensurate with programme time
* To always act in a professional, courteous, and appropriate manner both within the organisation and in your interactions with clients, customers, supply chain personnel and the public - realising that you are an ambassador for the company

**Person Specification:**

***Qualifications & Experience:***

* Must be willing to undertake a HNC (Level 4) qualification: Construction Site Supervisor Apprenticeship at London South Bank University
* This is a higher-level apprenticeship with potential to lead to study at L5/6 and a well-renumerated life-long career in the industry

The entry requirements for the apprenticeship are:

* + A Level DD or.
	+ BTEC National Diploma PPP or
	+ Access to HE Diploma with 21 Merits or
	+ Level 3 Apprenticeship in related subject or
	+ Equivalent level 3 qualifications worth 64 UCAS points

In addition, candidates must have achieved 5 GCCE’s including Maths and English (C or above) or equivalent

* Ideally would suit a candidate who has completed lower-level construction-related qualification or has transferable credit
* Construction site or office-based experience an advantage – not necessarily in an office role
* No maximum age – candidates must be over 18

***Skills:***

* Should be able to demonstrate enthusiasm, curiosity, and the drive to become a qualified, professional construction manager
* Numerate, good literacy skills, knowledge of standard Microsoft applications and confidence to learn new software packages as required
* Ability to communicate effectively through spoken and written word
* Ability to build positive working relationships within and across teams and with external stakeholders

Apprenticeship employment will be provided via JBT Training onsite with ARJ Construction Ltd.