

## Safety in your building

19<sup>th</sup> February 2020

The Archer Tower  
Berger Road,  
London,  
E9 6FG

Olympic Office Centre  
8 Fulton Road  
Wembley  
HA9 0NU

[www.networkhomes.org.uk](http://www.networkhomes.org.uk)  
[info@networkhomes.org.uk](mailto:info@networkhomes.org.uk)  
0300 373 3000

Dear Residents,

### Building Safety Update

The government updated their fire safety guidance in January and, as a result, we have been working with our fire engineers, Arup, on Vantage Point.

A waking watch has been present at The Archer Tower since last year due to defects found with the external walls of all blocks at Vantage Point. We also installed a building wide fire alarm at The Archer Tower.

Arup has recommended that the existing fire alarm should be extended to provide a heat detector in each room of each property. Currently a heat detector is installed in the hallway of each flat.

We will need to make an appointment with you to install the additional heat detectors in your property and we will write to you again with further information and explain how to make an appointment with our contractor, AJS.

After the fire alarm has been extended, the waking watch patrols will no longer be required, and the concierge service will be extended to be the point of contact for the Fire Brigade.

We are also extending the waking watch and fire alarm to cover all buildings at Vantage Point.

### What should you do if there is a fire in your flat, or you hear the fire alarm, or the fire warden tells you to evacuate?

We have written to you previously on this however here is a reminder.

- If there is a fire in your flat or the fire wardens raise an alarm you should:
  - Evacuate immediately closing all doors behind you as you leave your flat.
  - Leave the building using the nearest staircase. This will be shown on the fire signage within your block. **Do not use the lift.**
  - Call 999.
  - If the fire is in your flat, you should alert the fire wardens so they can raise an alarm.
  - If you are responding to an alarm raised by the fire wardens, you should follow any instructions they give you.
  - Tell the fire wardens and Fire Brigade if any members of your household require assistance to evacuate.

### We need your help!

Do we have your correct contact details?

We're going to send you updates about safety in your building and we want to make it as easy as possible for you to get information. So we will be sending email updates.

Please send your:

- > **Name**
- > **Address**
- > **Postcode**
- > **Email address**
- > **Phone number**
- > **If you're a leaseholder or tenant/subtenant**  
to [Samuel.drinkwater@networkhomes.org.uk](mailto:Samuel.drinkwater@networkhomes.org.uk).

That way you'll find out what's going on quickly and easily file it for your records. We'll make sure your details are updated on our system too.

Please check out our privacy policy on our website for more info.

- Gather at the assembly point **Pavement in Berger Road, opposite Homerton Station** (map below). Wait at the assembly point until you are told by the lead fire warden to return to your home.



### **Ability to self-evacuate**

It's important we know if anyone in your household will need help to evacuate in an emergency. Please let us know by completing the Ability to Self-Evacuate Form below and emailing it to the Building Safety Team mailbox which is also given below.

If you think this is relevant to your neighbours, please prompt or assist them to complete this form. You may need help evacuating if you or your household have:

- Mobility issues
- Visual/Hearing impairment
- Large family unit
- Elderly relatives
- Young children.

We will collect this information so that we can ensure you and/or the members of your household can be evacuated safely in case of an emergency.

This information will also be shared with the London Fire Brigade and the fire wardens. We will keep this information for the duration of your tenancy/lease.

As well as being kept by Network Homes, this information will be stored in a 'red box' on site, which is only accessible by the London Fire Brigade

### **Items in communal areas and on balconies**

Please ensure **no items are stored in communal areas** and escape routes are clear. We have a zero-tolerance approach and personal items left in the communal areas will be removed. Flammable items such as BBQs and gas bottles should not be stored on balconies. These need to be removed immediately, as this is treated as a breach of your tenancy/lease.

### **External Walls Update**

We have been liaising with the building warranty provider about the issues we found with the external walls. They did some further inspections at the end of October and we are continuing to liaise with them. We will update you again when we have further information to share.

### **Residents' meeting**

Regular residents' meetings will be advertised on notice boards and in newsletters. These meetings are primarily to discuss the day to day management of the site, and the building safety team can also respond to questions through this forum.

If you want to ask any questions, then please contact me on **0300 373 3000** or [buildingsafetyteam@networkhomes.org.uk](mailto:buildingsafetyteam@networkhomes.org.uk).

Yours sincerely



Sam Drinkwater

Neighbourhood Team Leader (Building Safety)

**Ability to Self-Evacuate/ Data Capture Form**

The Archer Tower February 2020

Name	
Address	
Contact number	
Email Address	
Are you a leaseholder/ tenant/subtenant?	
How many people are in your household?	
Date survey completed	

<p>Are you able to hear the fire alarm?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If your answer is No, is there anything other than health which would impact this?</p>
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<p>In the event of an emergency are you able to self-evacuate?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If your answer is No, what type of assistance do you or your household require? Please don't list any specific health issues here.</p> <p><input type="checkbox"/> Mobility support</p> <p><input type="checkbox"/> Visual support</p> <p><input type="checkbox"/> Hearing support</p> <p><input type="checkbox"/> Support with my children/infants</p> <p><input type="checkbox"/> Support with older family members</p> <p>Other:</p>
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Please return to [buildingsafetyteam@networkhomes.org.uk](mailto:buildingsafetyteam@networkhomes.org.uk)