

Sterling Estates Management (North London Office)
1st Floor, Stanmore House
15-19 Church Road
Stanmore
HA7 4AR

Our Ref: BST/106/W/WS
Your Ref:
30 December 2019

Dear Sirs,

RE: GOVERNMENT ADVICE NOTES – RELAY BUILDING, COMMERCIAL ROAD (54)

We refer to the above matter.

1. As you know the Ministry of Housing, Communities & Local Government have issued the following Advice Notes :
 - 14 – Non-ACM Cladding
 - 19 – Spandrel Panels
 - 21 – Balconies
 - 22 – High Pressure Laminate
2. Network Homes is the head lessee of one or more flats in your development. We have regular and on-going queries from our leaseholders regarding progress made towards full compliance with the relevant advice notes in respect of your building or where compliance is not possible that issues identified have been addressed.
3. Please provide us with the following, within 14 days:
 - 3.1 Where you are in respect of compliance with the advice note and the results of any investigations/tests conducted so far?
 - 3.2 How you propose to address lender's concerns?
 - 3.3 An EWS 1 completed by a suitably qualified independent consultant

Form: <https://www.rics.org/globalassets/rics-website/ews1-external-wall-fire-review-final-2.pdf>

Guidance: <https://www.rics.org/uk/news-insight/latest-news/fire-safety/new-industry-wide-process-agreed-for-valuation-of-high-rise-buildings/>

Please send all correspondence to the following address:

FAO: Warren Shackleton
Network Homes/Building Safety Team
Section 106 Enquiries
Olympic Office Centre
8 Fulton Road
Wembley
HA9 0NU

We may disclose this letter to our leaseholders should a response not be received.

We look forward to hearing from you.

Yours faithfully

A handwritten signature in black ink, appearing to be 'W. Shackleton', written in a cursive style.

Warren Shackleton
Senior Solicitor
For and on behalf of Network Homes Limited